

ORDER OF BUSINESS

1. Call to Order; Pledge of Allegiance
2. Requests to Address the Board
3. Approval of Minutes

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the minutes of the September 14, 2009 meeting.

4. Refunding General Obligation Bonds, Series 2004

-Scott Shearer, Public Financial Management
-Rhoads & Sinon

5. Report of the Superintendent of Schools - Dr. Thomas L. Seidenberger, Superintendent of Schools

1. District Update
2. Personnel

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the following personnel items:

Retirements/Resignations

-Dr. Michael Murphy, Director of Student Services, effective December 31, 2009
(Exhibit 1)

-Mr. Ron Delaco, Supervisor of Special Education, effective November 30, 2009
(Exhibit 2)

-Carla LaRussa, Staff Assistant at Emmaus HS, effective October 2, 2009
(Exhibit 3)

-Tracey Frantz, Instructional Assistant at Shoemaker School, effective immediately (Exhibit 4)

Department Chair; Mentor; Head Teacher Appointments

Ann Johnson	Department Chair	School Nurse
Megan Schueck	Head Teacher	Lower Macungie ES
Anna Andrew	Mentor	
Joan Keiper	Mentor	
Rosanne Lauchnor	Mentor	
Lynda O'Connor	Mentor	

Leaves as Per Collective Bargaining Agreement

Employee: Tricia Gutman
Remedial Coordinator, Lincoln School
Effective: November 11-February 2, 2010

Employee: Kimberly Henry
Grade 2 Teacher, Wescosville School
Effective: October 30, 2009-February 2, 2010

Additions to the 2009-2010

Please see Exhibit 5

Maintenance Department Appointment

Name/Address: Scott Walbert
3218 Capital Street, Allentown 18103
Effective: October 19, 2009
Assignment: Maintenance A - Lock and Door
Vacancy created by R. Hauser retirement.
Salary: \$21.17/hr., 40 hours per week

Remedial Assistant Appointment

Name/Address: Barbara Poling
1473 Dayspring Drive, Wescosville 18106
Effective: October 13, 2009
Assignment: Shoemaker School
Vacancy created M. Albanese resignation
Salary: \$13.25/hour, 25 hours/week

Staff Assistant Appointments

<u>Name/Address</u>	<u>Assignment</u>	<u>Salary</u>
Cinthya Tirado-Cruzado 2162 Woodridge Drive, Macungie	Wescosville School Vacancy created by B. Cassel resignation.	\$12.49/hr., 12.5 hrs./wk.
Jeffrey Schmeltzle 521 Harrison Street, Emmaus	Wescosville School Vacancy created by J. Sullivan resignation	\$12.49/hr., 12.5 hrs./wk.
Rachel Meadows 4151 Newport Drive, Emmaus	Shoemaker School Vacancy created by I. Opilla retirement	\$12.49/hr., 12.5 hrs./wk.
Gwen Mitchell 7527 Crane Crossing, Macungie	Shoemaker School Vacancy created by Engler resignation	\$12.49/hr., 12.5 hrs./wk.

Change in Instructional/Staff Assistant Hours

See Exhibit 6

Co-Curricular Appointments

See Exhibit 7

Educational Conferences - Exhibit 8

That the East Penn Board of School Directors authorize the estimated expenses for the individuals attending the educational conferences listed on Exhibit 8.

3. Out of State Tuition Agreement

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the Out of State Tuition Agreement with the Marie H. Katzenbach School, for the Deaf. Division of Direct Services, New Jersey Department of Education for an East Penn student at a cost of \$89,619.00/year for the Multiply Disabled Program.

4. Acceptance of Gifts, Grants, and Funds

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors accept the following gifts/funds as listed below and, in accordance, with Board Policy 702, Gifts, Grants, and Funds:

Alex Miexner
510 South Ott Street, Allentown 18104

Fender Bxr 100 and Custom made cover \$ 400.00
Sonor Drum Set and Humes and Berg Cases with \$1,500.00

Padded Gator Bags for Toms

Lincoln Parent Teacher Organization

Donation: \$9,490.46

For the Purchase and Installation of additional
Playground Equipment

6. Other Educational Entities

-Carbon Lehigh Intermediate Unit
-Lehigh Career & Technical Institute

T. Richwine
F. Fuller
A. Earnshaw
T. Richwine
S. Kowalchuk

7. Legislative

C. Ballard

8. Policy

1. Board Policy 250 - Bullying (Exhibit 9)

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors adopt Board Policy 250, Bullying,
for inclusion in the Board Policy Manual.

9. Facilities

1. Bid Opening Report - Health Suite Alterations-Emmaus HS (Exhibit 10)

2. Bid Award - Health Suite Alterations-Emmaus HS

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the awarding of contracts
to the successful bidders listed below:

General Construction

Walter Brucker & Company, Inc. \$32,150.00
Dublin, PA

Plumbing Construction

Moser Mechanical Contractors \$12,900.00
Easton, PA

HVAC Construction

K C Mechanical Service, Inc. \$ 9,210.00
Mount Bethel, PA

Electrical Construction

Wind Gap Electric, Inc. \$ 4,270.00
Wind Gap, PA

Total \$58,530.00

3. Lease Agreement with Albutris Recreation Association/Albutris Area Community
Center (Exhibit 11)

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the Lease Agreement
with the Albutris Recreation Association/Albutris Area Community Center, 220 W.
Second Street, Albutris as described in Exhibit 11.

10. Business Operations

1. Approval of Bill List

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve the attached bill list, including the addenda, and that the Treasurer be authorized to issue checks and vouchers in the amounts indicated.

2. Parent Transportation Contract

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors approve a transportation contract with Brandy DeJesus, Allentown, PA to transport three students to Jefferson School at a rate of \$0.55/mile.

3. Transfer to Capital Reserve Fund - Rodale Family Foundation \$100,000 Contribution

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize the transfer of the \$100,000 contribution by the Rodale Family Foundation from the General Fund to the Capital Reserve Fund.

Note: This is the recommendation of Auditor Bill Gorman, Gorman & Associates.

4. Special Fund Disbursements (Exhibit 12)

Motion by _____, Seconded by _____
RESOLVED, That the East Penn Board of School Directors authorize payments from the Capital Reserve Fund and 2007 GOB Issue as outlined in Exhibit 12.

11. Announcements

Monday, October 12	All Schools are closed. 7:00 p.m.-CLEAR Session 7:30 p.m.-Board Meeting
Saturday, October 17	2:15 p.m.-Dedication of EHS Memorial Wall and All Weather Track
October 19-23	Homecoming Week - Emmaus HS
Monday, October 19	7:00 p.m.-District PAC Meeting Conference Room B, Administration Building
Friday, October 23	11:00 a.m. Dismissal-Emmaus HS
October 26-30	PSSA Grade 12 Retest
Monday, October 26	6:30 p.m.-EPEA Reception for Merit Semi-Finalists 7:30 p.m.-Board Meeting
Friday, October 30	11:00 a.m.-Early Dismissal-Middle Schools

12. Adjourn